

**TOWN OF CATSKILL
CODE ENFORCEMENT OFFICE
439 MAIN STREET, CATSKILL, NEW YORK 12414
(518) 943-2381 FAX (518) 943-5251**

Permit No. _____

Date Received _____, 20____

Permit Fee \$ _____

Approved _____, 20____

New Permit Fee \$100.00

Disapproved _____, 20____

Signature of Code Enforcement Officer

APPLICATION FOR SIGN PERMIT (NEW SIGN)

Date _____, 20____

- A. This application must be completely filled in by typewriter or in ink and submitted to the Code Enforcement Officer.
- B. Written consent, or a copy of the contract made with the owner of the property upon which the sign is erected, must be attached to this application, if the applicant is not the owner.
- C. Written consent of the owner of the property upon which the sign is erected must be attached to this application, for the Town of Catskill, by way of its agents, to enter the property to effectuate and enforce the Code of the Town of Catskill Chapter 134 – Signs (see www.townofcatskillny.gov for the Town Code).
- D. Every sign shall bear the permit number, permanently and visibly shown. Failure to do so shall constitute cause for revocation of the permit.
- E. The permit is nontransferable and is only for the original applicant.

APPLICATION IS HEREBY MADE to the Code Enforcement Office for the issuance of a Sign Permit. The applicant agrees to comply with all applicable laws, ordinances and regulations.

Applicant Signature

Address/Phone Number

Applicant is: [] Sign Owner [] Agent [] Property Owner [] Contractor

Location of Sign: Tax Map # _____ Address: _____

Use of Land: [] Residential [] Vacant [] Ag/Commercial _____
Name of Farm/Business

Owner of Sign:

Name: _____ Phone: _____

Address: _____

Owner of Property (if different):

Name: _____ Phone: _____

Address: _____

Billing Information (for annual renewal billing):

Name: _____ Phone: _____

Address: _____

(Continued on back)

SIGN SPECIFICATIONS:

Style of Sign:

Free-Standing Portable Wall Mounted Projecting Column

Billboard Other (*describe*) _____

Dimensions of Sign: _____ **Total Square Feet:** _____

Illuminated: No Yes **If illuminated, describe method and position of illumination:**

Please sketch a site plan showing relationship of sign (in feet) to nearby buildings, structures, roadways, and property lines:

To submit a complete application you must also furnish the following documents:

- **If the sign is illuminated, proof of an electrical inspection.**
- **An elevation and plans drawing to scale of the proposed sign.**
- **The graphic design, including symbols, letters, materials and colors.**
- **The visual message, text, copy or content of the sign.**
- **Items B and C outlined on the front of the application.**
- **Permit fee of \$100 payable to Town of Catskill.**

439 Main Street
Catskill, NY

Established 1788
Town of Catskill

Phone (518) 943-2381
FAX (518) 943-5251



CONSENT OF PROPERTY OWNER

I, _____, am the owner of property located at
PRINTED NAME

STREET ADDRESS

upon which a sign has been erected. I hereby give the Town of Catskill, by way of its agents, my consent to enter above property to effectuate and enforce Chapter 134 Signs of the Code of the Town of Catskill.

SIGNATURE OF PROPERTY OWNER

DATE